Information for Rental Meeting Rooms



JA2012 has been prepared meeting spaces for a presentation of your company and products.

Term: Oct. 9 (Wed.), 2012 - Oct. 12 (Fri.), 2012

Venue / Rental Time / Price: See the information below.

Room ID No.	1	2	3	4	5	6	7
	Event Hall	Event Hall	Main Hall	Main Hall	Main Hall	Exhibition Hall 1	Exhibition Hall 1
Venue	Room 1	Room 2	Room 3	Room 4	Room 7	Seminar Room	Open Stage
	124 m² (62 m²x2)	62 m ²	194 m ²	194 m ²	194 m ²	Theater Style	Theater Style
Date	☐ Style	□ Style	Theater Style	Theater Style	Theater Style	Approx.70 persons	Approx.150 persons
	30+30 persons	30 persons	150 persons	150 persons	150 persons		Approx:130 persons
Oct. 9		10:00 ~ 16:00	10:00 ~ 16:00	10:00 ~ 16:00	10:00 ~ 16:00	10:00~16:00	10:00~16:00
Oct. 10						10:00~16:00	10:00~16:00
Oct. 11			10:00 ~ 16:00			10:00~16:00	10:00~16:00
Oct. 12	12:00 ~ 16:00					10:00~16:00	10:00~16:00
Included Equipment	 Desks, chairs Reception desk and chair Microphone (Wireless x 1) Lecture amplifier x 1 Laser pointer Projector and projector screen 		 Desks, chairs Reception desk and chair Microphones (wireless x 1, wired x 1) Pedestal x 1 Laser pointer Projector and projector screen 			Chairs Reception desk and chair Audio equipment Microphones (wireless x 1, wired x 1) Stage, pedestal Laser pointer Projector and projector screen	
Price	¥80,000/h	¥50,000/h	¥100,000/h	¥100,000/h	¥100,000/h	¥100,000/h	¥200,000/h

^{*}Room rental is one hour unit. *Price includes tax.

Application: Please fill out the form and send to: <u>ja2012@mikintl.jp</u> or FAX to: +81 52-955-3334. Please note that room reservation will be first-come-first-served basis. When we receive your application, we will be send you an e-mail for confirmation basically within 48 hours. If you do not receive any contact from us, please let us know.

Deadline: Must be arrived by 5 p.m.(JST), Sep. 7 (Fri.)

XPlease include the time for preparation/restoration for your room rental. XAfter an event, please restore the room to the original condition.

XIf you need an interpreter, director or additional equipment, we will estimate separately. Please inquire.

[★]We cannot provide a waiting room.

Information for Exhibitors' Presentation / Rental Meeting Rooms



- * The Rental Meeting Rooms are available only to the Exhibitors.
- * Receptions in which food and beverages are served are not allowed in the Main Hall, Event Hall, and Open Stage at Exhibition Hall 1.

* Cancellation Fees

By Aug. 24 (Fri.), 2012 - 0% Between Aug. 24 (Fri.), and Sep. 7 (Fri.), 2012 - 50% After Sep. 7 (Fri.), 2012 – 100%

* Payment

Upon your reservation, JA2012 Management Office will be issuing an invoice.

Please make the full amount of payment in advance. Payment is due by October 7 (Sun.), 2012.

If we can not confirm your deposit by the due date, we will consider that you have cancelled the room. Then, we will invoice you the cancellation fee.

Rental Meeting Rooms *1*



Event Hall 3F Main Hall 4F ①Room1 ②Room2 **5**Room7 ⑤Room7 ①Room1 (第1室) レストラン ②Room2 第2会議室 ホワイエ Main Hall 3F ③Room3 ④Room4 交流センター 連絡道路 ③Room3 4Room4 Key Plan Event Hall

Main Hall



